



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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Building Partnerships – Building Communities

June 26, 2014

Amy & Adam Burt
P.O.Box 17340
Seattle, WA 98127

RE: Burt Parcel Combination CB-14-00002

Dear Mr. & Mrs. Burt,

Community Development Services is in receipt of the above referenced application. The application has been deemed complete and **preliminary approval** is hereby granted. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the parcel combinations and must be submitted to our offices for review:

1. A legal description or survey displaying the new acreage and lot dimensions of each parcel must be submitted to our office prior to final approval.
2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. **Please contact this office when this is accomplished as the Treasurer's office will not be aware of your pending application.** No paper work or receipt is required just a phone call or an email will suffice.

If you have any further questions, please feel free to contact me at (509) 962-7079.

Sincerely,

Kaycee K Hathaway
Staff Planner